

Columbine Townhouses Two Homeowners Association

Board of Directors Meeting Minutes

December 5, 2017

7732 W Glasgow Pl., Littleton CO

6:30 PM

Meeting was called to order at 6:38 p.m. by Steve Olson. Quorum of the Board of Directors established. Minutes taken and transcribed by Virginia Johnson.

Board members present: Steve Olson, Mary Schneider, Eileen Hoffman, and Mary Swanson

Board members absent and excused: RJ Maunton

CPMG Staff: Virginia Johnson, Association Manager

Contractors: Ghent - Proway

Homeowner Forum: 0 homeowners in attendance –Annual Meeting to follow

Approval of Meeting Minutes:

- **Motion:** To approve the October 17, 2017 meeting minutes as written was made by Eileen Hoffman, seconded by Steve Olson, and passed unanimously.

Association Manager's Report: Virginia Johnson

Virginia provided update on daily operations.

Business & Discussion Items:

Discussion: Alpine has delivered dumpsters and bags were distributed with recycle directions on December 4, 2017. Board asked CPMG to make a copy of what is acceptable and post near totes.

Financials/Legal:

- **Motion:** To accept the October 2017 financials as prepared by CPMG, subject to audit, was made by Mary Schneider, seconded by Mary Swanson and passed unanimously.

Review: The Attorney Status Report was reviewed.

Architectural:

- **Motion:** to disapprove request 7812 W Glasgow Place to install a gas line to outside patio for a gas grill and fire pit due to liability to Association was made by Steve Olson. Seconded by Mary Swanson and passed unanimously.

Correspondence: None

Hearings: None

Adjournment: 6:50 p.m.

Next Meeting: February 20, 2018

